



Axial Projects Vacancy

Feb-2024

Role: Axial Graduate

Sector: Rail

Employment Type: Full Time

Location: Staffordshire (Office based/Client Site Working)

Salary: £22,500 to £25,000pa

Pension: Pension 5% Employee 5% Pension Contribution

Annual Leave: 24 days annual leave + bank holidays

Additional Benefits: Private Health Care (AXA), Life Assurance 4 x Salary

Company Information

Axial is an innovative, Staffordshire based consultancy specialising in Programme Management for the Rail Industry. Due to recent growth we are looking to strengthen our Project Controls department with talented planning professionals.

Successful candidates will join our team based in Newcastle under Lyme to support our portfolio of rail projects across the Midlands and North-West. We offer an interesting & varied workload, commitment to the development of our staff and the opportunity to broaden your skillset surrounded by industry experts.

Skills & Experience Required

- Competent IT user with a proven experience of Microsoft Excel, Word & PowerPoint
- Excellent written and oral Communication skills
- Degree level qualification in STEM Discipline
- Full UK Driving license with the ability to travel to site offices

Roles & Responsibilities

As an Axial Graduate you will be a self-starting keen learner able to recognise your own learning style to complete the Axial Training Programme. Once completed, you will be able to work under the guidance of more experienced team members to deliver services to clients, rotating through our Planning, Integration and Data & Systems teams. After successfully completing the first year and gaining a broad understanding of all the roles in the business we will work with you to place you in the team best suited for you and the business.

Planning Role Deliverables (with guidance)

- Develop detail in existing schedules
- Provide a focal point for planning within Project teams
- Monitor GIVE: GET milestones and their impact
- Produce and maintain work scope trackers
- Prepare and issue week look ahead plans on a periodic basis
- Production of QSRA/Hour by Hour programmes for works being undertaken in disruptive possessions in line with DWWP guidance
- Assist the Planning Manager in producing Planned vs Actual reports
- Assist with the production of high-quality outputs inclusive of visual dashboards
- Assist with communicating Programme Criticality and Interfaces with the Team
- Assist with Resource Loading Programmes

Integration Role Deliverables (with guidance)

- Maintain and interrogate Race cards
- Translate information from input sources to integrated Race cards
- Utilise Axi-plan to reflect information provided
- Liaise with Construction teams from multiple contractors to maintain programme outputs for all parties
- Present Integrated work plans to all parties working
- Create audit logs to manage Principal Contractor change process
- Develop a high-level understanding of Network Rails Engineering access statement and planning process

Data and Systems Role Deliverables (with guidance)

- Assist with the production of weekly and monthly reporting
- Develop reports using Microsoft suite of software
- Work with others to utilise other software
- Develop understanding of back-end architecture of the systems the business uses.